

MINUTES
REGULAR COUNCIL MEETING
December 10, 2013
7:00 pm

Mayor Heinzman called the regular council meeting to order at 7:00 pm.

Roll Call: Mayor Heinzman, Mike Swanson, Rita Burke, Gail Ganga, Eddie Hills were present. Mike Couch was absent.

Eddie H. made a motion to **accept the minutes** from the November meetings. Mike S. 2nd the motion. Motion passed with a.i.f.

Mike S. made a motion to **accept the treasurer's** report for November. Gail G. 2nd the motion. Motion passed with a.i.f.

Gail G. made a motion to **pay the bills** for December. Rita B. 2nd the motion. Motion passed with a.i.f.

Agenda Review/Mayor's Report: Mayor Heinzman moves Resolution 2013-7 up on the agenda. Josef and Stacy from G&O were present to explain the changes to the WSP update that the council asked for. They added the well 2 "pump replacement" to the CIP. Removed "history of leaks" from a paragraph in the CIP, corrected the tax rate, and added the address of the storage tank. They also added the Interlocal with PUD to appendix G and added PUD as the approved contractor. A councilmember asked Josef about the towns DSL, he answered that small systems typically have a high DSL. The State wants to see that the utility is actively perusing a solution to bring down the leakage whether real or virtual.

Eddie H. made a motion to accept Resolution 2013-7 accepting the Water System Plan Update. Mike S. 2nd the motion. Motion passed with a.i.f.

Department Heads & Council/Committee Reports Mark Kitchen tells council that the monthly water loss is at 26%. He also explains the treatment plant report telling the council what he does daily. He answers the question regarding the daily residual. DOH requires it be done Mon-Fri, weekends and holidays are not required.

He tells council that he is working on his daily duties. Mike S. suggests that there is too much time being spent on writing everything down. He also comments that it is not because council wants a minute by minute description of what employees do daily. He then asks the clerk how she is doing on hers. She replies it is going ok. Gail G. commented that a comment of "not in my job description" spurred the request for daily duties, so council could write up a proper job description of what they feel both employees duties are.

Mark tells council that he will be stripping and priming the siding that was donated by Mark Young, for the town hall.

Mayor Heinzman asks the clerk to write a thank you to Mark Young in the newsletter and thank him for the mowing he did this summer.

Correspondence:

Unfinished Business: Mike S. made a motion to send the letter dated December 10, 2013 to Mr. McCown regarding his property at 31561 E Third. Gail G 2nd the motion. Motion passed to move forward on this issue.

New Business: Ordinance 239 2014 Operating Budget Mike S. made a motion to accept Ordinance 239. Gail G. 2nd the motion. Motion passed with a.i.f.

Citizen Comments: none

Adjournment: Eddie H. made a motion to adjourn. Mike S. 2nd the motion. Motion passed with a.i.f. Meeting was adjourned at 8:02.