



**TOWN OF LYMAN**  
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For inspection call Tony 360-899-6001

**MOBILE / MANUFACTURED HOME PERMIT APPLICATION**

**APPLICATION No.** \_\_\_\_\_

All Mobile / Manufactured Home Permit applications must be accompanied by the documents listed below. Failure to attach all the required submittal documents will result in an incomplete application and will not be accepted by City staff.

**Manufactured Home: \$500.00    Modular Homes: \$750 plus foundation and/or basement permit fee.**

**THIS PAGE TO BE COMPLETED BY CITY STAFF AT THE TIME OF APPLICATION**

**Required Submittals**

- 1  Completed application signed by applicant
- 2  Two (2) copies: Manufacture’s installation manual that include complete sections detailing tie-down support instructions
- 3  Two (2) copies: Scaled conceptual site plan showing the following elements along with their dimensions:
  - (a) proposed new manufactured home or addition;
  - (b) proposed decks and porches
  - (c) existing structures, utilities, easements and right-of-ways;
  - (d) existing and proposed street access;
  - (e) parking area(s); and
  - (g) amount (square feet) of existing & proposed impervious surfaces

**IMPORTANT!** Items (a)-(g) above must be **clearly marked** or the application cannot be accepted.
- 4  One (1) Copy: Mobile / Manufactured Home Installation certificate for each certified installer working on or supervising the installation of this manufactured home. Homeowners doing the work themselves and not paying someone to assist with the installation do not need to have certified installer present
- 5  Payment of plan review fee and Critical Area Checklist if necessary.

**Application accepted by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# MOBILE / MANUFACTURED HOME PERMIT APPLICATION

## SECTION I – PROPERTY AND BUILDING INFORMATION

Fill out completely. Attach legal descriptions and supporting documents as necessary. Please be sure to complete Section I and sign Section II. Failure to complete all sections will result in an incomplete application and may not be accepted by City staff.

Who should we contact with any questions about this application?  **Applicant**  **Owner**  **Contractor**

APPLICANT	OWNER	CONTRACTOR
Name: _____	Name: _____	Company: _____
Address: _____	Address: _____	Contact: _____
City: _____	City: _____	Address: _____
Zip Code: _____	Zip Code: _____	City: _____ Zip: _____
Day Phone: _____	Day Phone: _____	Day Phone: _____
Cell Phone: _____	Cell Phone: _____	Cell: _____
email: _____	email: _____	WA St. Registration Expiration: _____
		Registration#: _____
		City License Endorsement: <input type="checkbox"/> Yes <input type="checkbox"/> No

### PROJECT SITE IDENTIFICATION

Site Address: \_\_\_\_\_ Parcel I.D. #: \_\_\_\_\_ (Refer to Skagit County Assessor website)

Property Zoning: \_\_\_\_\_

Yes  No - Will it be necessary to clear any trees or vegetation for this project?

Yes  No - Is the property within 200 feet of a creek, ditch, surface water, steep slope or wet area?

Yes  No - Are there any existing structures on the property?

### MOBILE/MANUFACTURED HOME INSTALLER CERTIFICATION

A certified manufactured home installer must be present for each phase of installation the entire time installation work is being performed. The certified installer is responsible for supervising all installation work being performed by all members of the installation crew. The certified installer must enter their certification number on the INSTALLER TAG for each element he/she is supervising. Homeowners doing the work themselves and not paying someone to assist with the installation are exempt from this requirement.

**Exempt** – Homeowner performing installation without assistance – Mobile / Manufactured Home Installation certificate not required

**Licensed Installer:** \_\_\_\_\_

Please attach copies of Mobile / Manufactured Home Installation certification for each certified installer working or supervising the installation of this manufactured home.

MOBILE / MANUFACTURED BUILDING INFO Square Feet (sq.ft.)	NEW IMPERVIOUS SURFACES	EXCAVATION & GRADING Cubic Yards (cy)
Year Built: _____	House/Bldg: _____sq.ft.	Excavation _____cy
Make: _____	Drive/Parking: _____sq.ft.	Fill _____cy
Model: _____	Other _____sq.ft.	Grading _____cy
Vehicle Identification # (VIN): _____	Sidewalk/Patio _____sq.ft.	Total _____cy
Size: _____ sq. ft.	Total _____sq.ft.	
Valuation (Purchase Price & Installation) \$ _____		

**SECTION II - SIGNATURE**

Complete for this application. Failure to sign the permit application will result in an incomplete application.

Application is hereby MOBILE / MAUFACTURED HOME BUILDING PERMIT. I certify that I am familiar with the information contained in this application and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the officials of the City of Sedro-Woolley the right to enter the above-described property to inspect the property as part of the permit application review and approval process and/or the proposed or completed work.

**Signature (Required):** \_\_\_\_\_ **Date:** \_\_\_\_\_