

**MINUTES
TOWN OF LYMAN
COUNCIL MEETING
MARCH 11, 2008
7:00 PM**

Mayor Heinzman call meeting to order at 7:00 pm

Roll Call:

Mayor Heinzman	present
Jada Trammell	present
Mike Couch	present
Karen Griffith	present
Mike Swanson	present
Jeff Chester	present

Marketa Vorel, Town Attorney, and Mark Kitchen, Public Works and Cas Hancock, Water Dist Manager were also present. Stan Werner had an excused absence, with his report given to the Mayor.

Karen Griffith made a motion to accept the minutes of the Feb 12, and 19, 2008 meetings. Jada Trammell 2nd the motion. Motion passed with a.i.f.

Mike Couch made a motion to accept the Treasurer's report, Mike Swanson 2nd the motion. Motion passed with a.i.f.

Mike C made a motion to pay the bills for March, Mike S 2nd the motion.

Jeff Chester had a question concerning HDR. Mayor Heinzman said that she would address the update in her Mayor's report. Mike C had a question about Orbital Data.

An email from Broadstripe informing the Town of Lyman that Digital Cable, High Speed Internet and Phone service would be available to the residents in town by May 29 answered his concern on the high price we pay for internet service now. Motion passed with a.i.f.

Mike C made a motion to replenish petty cash for \$ 93.58, Karen G 2nd the motion. Motion passed with a.i.f.

Mayors Report:

Mayor Heinzman said the 2 new streetlights, one on Dyer and one on Maple would be installed March 27, 2008.

Mayor Heinzman met with an engineer and Gary Urbas from FEMA regarding the river repair. The contract the town has with HDR for their services was for \$10,000. They would need an additional \$10,000 to complete the Jarpa. Mayor Heinzman said that the council would have to approve any additional money for the project. She was told by Mr. Urbas that the town did need to fix the damages after the last flood event if they wanted any help in the future. Mayor Heinzman suggested that a meeting with all parties involved may help the council with their decision. She will try to set up a meeting for Thursday March 20, 2008.

Department Heads & Council Reports:

Marketa Vorel gives an update on the acquisition of the Minkler Mansion. She and Debbie Boyd went to a workshop sponsored by the Washington State Heritage Capital Fund. The town has entered into a P & S agreement with the seller, which hinges on grant money. The council can decide to get out of the P & S, and get the earnest money back if they choose to not go forward with the project. The grant is a 1/3 -2/3 money match. To come up with the 2/3 match money, the town has a few options. The sale of the jackpot and shop would be one of the choices. The town could also do some fund raising or look into additional grants. The application for the Heritage Grant needs to be submitted by May 14, 2008. This would require a project manager that would oversee the project. The cost of the project manager can be paid by the grant money. The money from the grant would not be available to the town until after 07/09. The town would have to secure financing to purchase the property. The amount financed will depend on the amount the sale of the jackpot and shop. After questions and comments from Council, it is decided that an appraisal on the shop and jackpot would help the council make a better decision.

Mark Kitchen reports that he may need to change a few of the cement vaults that have been broken by driving on them. Some of them need new covers and after trying many companies, has not been able to find replacements. He also reports that he has taken 3 loads of limbs and branches to the SW recycle yard at a cost of \$ 54.00. He reports that ecology blocks to use at the cemetery are \$26.00 ea. But the truck to bring them is \$ 125.00 an hour.

Both Councilmen Swanson and Couch said that they thought he could get the blocks cheaper at Skagit Ready Mix. Mark said that he would look into it.

Cas Hancock told the council that the equipment at the pump house was in need of calibration. She states she can find no record of it being done in the last 4 years. She spoke with a Brian in Tacoma that can come up and show her and Mark how it's done. She is confident that they would be able to do the job after being shown one time. The cost of having Brian come up would be between \$750.00 and \$1000.00. This includes mileage and 3-4 hours of work.

Mike Couch makes a motion to have someone come up and do the calibration, not to exceed \$1000.00. Mike Swanson 2nd the motion. Motion passed with a.i.f.

Jada Trammell reports on the Dept of Emergency Management – Skagit 911 Meeting. The agencies are working on a community evacuation plan. It should take about 2 years to finish. 911 calls were down by 1 % and there were 125 incidents in 2007.

Unfinished Business:

Ordinance 195 replacing Ordinance 187 Outdoor Burning has been read by council. Jeff Chester makes a motion accept Ord. 195. Karen Griffith 2nd the motion. Motion passed with a.i.f.

Al Richardson submitted a letter to the Council regarding his intent to have his properties zoning changed, so that he may be included in any UGA the town may be designated by the County. Both Mr. Richardson's engineer and Mayor Heinzman have spoken with Kirk Johnson from Skagit County Planning. For the property to have a change in designation it would take extensive planning and require the town to hire a professional. It could be done but the town would have to be behind Mr. Richardson's request. The first hurdle that the UGA plan comes up against is the Population Forecast. Another question raised is how many more homes can be built in Lyman before sewer would become an issue?

Dawn Johnson from the audience spoke up and said she too, would like to annex in to Lyman. Her property is across the road from Mr. Richardson.

Mayor Heinzman suggests that a Capacity Analysis should be done before anything else, because if we can't get past the first hurdle there would be no point in continuing. She said she will speak with Margaret Fleek and get that started.

New Business:

A new policy on the flying of the flag at the Cemetery was suggested. The council was given a list of suggested dates from the State of Washington website that show when the flag should be flown. Mike C noted that these dates were mostly holidays, and questioned the logic behind having Mark come in on a holiday to raise and lower the flag. A solar light was suggested to put on the pole, so that the flag would be illuminated at night and therefore not have to be taken down. Karen G made a suggestion to start flying the flag on the days required and to get a solar light.

A new water shut off policy is needed. After a brief discussion it was decided that a policy would be drafted and presented at the next council meeting. The new policy would include the disconnect and reconnect fee of \$50.00 ea. on delinquent customer shutoffs. This higher amount may be an incentive to not let the bill get behind. The new policy when accepted by council will be summarized on the water bills and will also be put in the newsletter.

Cas Hancock lets the council know that the Dept of Health requires a Water Use Efficiency Public Hearing for all water customers, to come and share ideas on water conservation. She suggests that it be done sooner than later.

The council decides that April 8, 2008 at 6:30 before the regular council meeting would be a good time for the Public Hearing.

Mike Swanson asks for permission to do a curb cut in front of his house. He states he will do all the work he just wants everyone to know what he is doing.

Citizen comments:

Kathy Klingel from the audience protests the new light on Maple St. She is afraid that it will shine right into her bedroom window. Mayor Heinzman tells her that it is a little late to protest because the light will be installed on March 27, but it will be at the top of the hill not down at the bottom where she lives.

Mike C would like to have Stan talk to the owner of the property on the corner of Prevedell and Main. A large truck is parked near the stop sign and it is hard to see.

Jeff Chester makes a motion to adjourn the meeting. Karen G 2nd the motion. Motion passed with a.i.f.

Mayor Heinzman adjourns meeting at 9:30 pm.